

**Iowa Library Association Foundation
Quarterly Board of Directors Meeting
Friday, March 10, 2023 at 10:00 AM**

Present: Nancy Medema, Sarah Clendineng, Tara Painter, Helen Rigdon, Darryl Eschete, Mara Eggherman, Nick Rossman, Susan Moore, Sam Helmick, Jamie Menning

Absent: Lois Blythe, Amanda Brewer, Kay Runge, Dustin Walker-Woods, Julie Meyer, Mary Heinzman

Meeting call was called to order at 10:05 by Sam Helmick.

AGENDA

1. Agenda was approved on a motion by Sarah and seconded by Tara
2. Jamie moved and Tara seconded to approve the minutes of the November meeting as corrected. Motion passed
3. Committee and Other Reports

a. ILA Report – Sam Helmick/Julie Finch

ILA conference committee has met and is working on framing the presentations and are looking at creating lightning rounds. The legislative meeting session went well and was focused on coalition building. A reminder that legislators are working on legislation year-round so outreach is helpful throughout the year.

ILA has an association account for Canva that they are willing to share with the ILAF. Nancy raised the fact that if we did use the association account, we wouldn't be in violation of the account.

ILA asked for funding for ILA speakers. ILAF will be setting the funding for the conference at this meeting.

b. Budget & Finance – Sarah Clendineng/Darryl Eschete

b1. Treasurer's report

We underspent the budget by \$2000. Investments are down. We used about 56 hours of the contracted 80 hours of DMS. Sam asked if we needed to contract for that amount. We thought that keeping at the current level would cover any additional needs. Also, it is uncertain that we could contract for a lesser amount.

DMS Letter Review - There was a discussion about whether or not to do a self-audit. Susan moved and Mara seconded to do a self-audit. Sarah asked for volunteers and Susan volunteered. Another person was suggested and will be asked if they are interested.

b2. 2023 budget approval/discussion

Sarah presented the draft of the 2023 budget. Mara moved and Helen seconded to approve the budget.

b3. Transfer funds to checking account

Sarah requested a transfer to the checking account of \$9400. Tara moved and Susan seconded to approve the transfer of funds. Motion carried.

c. Continuity –Tara Painter

Nancy has been added to the scholarship committee.

c1. Continuity description update

Tara will be sending out committee descriptions to get them updated. Tara and Jeremy will be working to get the website updated. Tara asked for annual reports from 2017 and 2018 since we are missing them. Sarah was able to provide them by the end of the meeting.

d. Fundraising-Mary Heinzman, Amanda Brewer

Sarah asked if we are planning to raffle a quilt. We said yes, we are.

e. Scholarships – Sarah Clendineng

Everyone who received a scholarship to the conference was very happy to receive them. Sarah will be sending out the announcements about the Tillson and ILA Foundation scholarships to Iowa and UNI.

g. President's report – Lois Blythe

g1. Annual report was submitted and should be available on the ILAF website.

g2. ILAF Board members

Large library representative

Medium public library representative

Small public library representative - still looking for small public library representatives, since most small public libraries have either 1 full-time librarian or part-time librarians

Need a school or special library representative. Sam mentioned that they have moved ILA board meetings around to accommodate the school librarian on the board.

4. Review of calendar for upcoming events –Tara Painter reviewed the upcoming dates for ILAF board activities.

5. Other business for the Board

Jeremy brought the request to fund speakers for \$10,000. We were asked to get a CanvaPro account since we are eligible for a free account given our tax status (501c3). Sarah moved and Nancy seconded to amend the budget to supply \$10,000 for the speakers budget and up the transfer accordingly. Sarah moved and Helen seconded to set up a Canva account. It was amended to specify a CanvaPro account and the motion passed.

Jeremy reminded us that we have a ILAF email list ilaf@assoc-mgmt.com

6. Adjourn

Next meeting is Friday, June 9, 2023 @ 10AM